



**R.A.Podar College of Commerce and Economics (Autonomous)**

**Application Form**

1. Name:

\_\_\_\_\_

(First Name) (Last Name) (Father's First Name) (Mother's First Name)

2. E-mail Address: \_\_\_\_\_

3. Student No. (PRN if available): \_\_\_\_\_ Roll No.: \_\_\_\_\_

4. Status of student: Current:  Alumnus:  (tick in the appropriate box)

5. Name of Program (with specialization): \_\_\_\_\_

6. Mobile No/s. \_\_\_\_\_

7. Please select from following (tick in the appropriate box):

Transcripts	<input type="checkbox"/>	Duplicate Marksheet	<input type="checkbox"/>	Percentage Letter	<input type="checkbox"/>
Provisional Letter	<input type="checkbox"/>	Duplicate Passing Certificate	<input type="checkbox"/>	Backlog Certificate	<input type="checkbox"/>
Name Correction in Marksheet / Passing Certificate			<input type="checkbox"/>		

**\*If applying for name correction, mention the correct name below (as per valid document)**

\_\_\_\_\_  
(First Name) (Last Name) (Father's First Name) (Mother's First Name)

\*If applying for transcript then, mention the purpose for applying for the transcript:

\_\_\_\_\_  
No. of Copies required: \_\_\_\_\_ No. of Envelopes required: \_\_\_\_\_

**8. Documents required with this application form:**

- a. Attested Mark Sheets
- b. FIR copy & Affidavit (on Stamp Paper of Rs.100 with Notary) in case of duplicate marksheet / passing certificate.
- c. Valid document/s in case of name correction
- d. **Copy of the form of the Foreign University/Institution, the student wishes to apply (Transcript)**

Signature of the Student / Parent / Guardian (with Date): \_\_\_\_\_

----- (For office Use only) -----

Fees to be paid: Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Officer's Signature and date: \_\_\_\_\_

Forwarded to Examination Dept. (Date) \_\_\_\_\_